

MONTGOMERY COUNTY FIRE AND RESCUE COMMISSION
FINANCE - TECHNOLOGY- PLANNING COMMITTEE

APRIL 19, 2001

EOB 10th FLOOR CONFERENCE ROOM

COMMITTEE MEMBERS PRESENT:

Commissioner Fernando Bren, Chair
Commissioner Robert Freeman
Commissioner Leonard Marco
Assistant Chief Mike Love
Frank Kaleyias, MCFB

OTHERS PRESENT:

Neil Shorb, MCFRS
George Giebel, MCFRS
Steve Kurtz, GWGVFD
Chief James Seavey, Cabin John Park VFD
President James L. Hunter, Cabin John Park VFD
Joseph Weisgerber
Steve Lamphier, MCFRS
Matthew Trivett, IAFF Local 1664
Scott Gutschick, MCFRS
District Chief Elwood Ey, DFRS
Annette Cheng, MCFRS

1- CALL TO ORDER
(Committee Chair Bren)

The meeting of the Finance, Technology and Planning Committee was called to order by Committee Chair Bren at 7:39 a.m. in the EOB 10th Floor conference room at 101 Monroe Street, Rockville, Maryland.

Mr. Giebel requested that the Acquisition of Fire and Rescue Vehicles be added to today's agenda for discussion.

2- APPROVAL OF MARCH 15, 2001 MEETING MINUTES

A MOTION was made by Commissioner Marco to approve the minutes of March 15, 2001 meeting of the Finance, Technology and Planning Committee. MOTION SECONDED by Commissioner Freeman and PASSED unanimously.

3- SUBCOMMITTEE REPORTS:

• **Apparatus/Facilities Subcommittee**

Mr. Lamphier reported on the following items:

- The policy on Support Vehicles is progressing.
- Comments received on the Vehicle Maintenance Record Management Study Report will be forwarded to the consultants for review. To date, there were two comments received.
- The EMS Unit Replacement report needs additional review. The AFS will consider recommendations from other groups to finalize the report.

- **Finance Subcommittee**

Mr. Shorb reported that the renewal for primary insurance is in process. Insurance renewal information has been sent to the LFRDS for review. Mr. Shorb stated that the Committee will discuss this item at the FTP May meeting.

- **Planning Subcommittee**

- a. Update on Germantown East and West Fire Station

Fire Administrator Aoyagi reported that due to the fiscal constraint, Council may defer the construction of Germantown East fire station for one year. He stated that we intend to appeal with the Council to allow the fire service to proceed with land acquisition and design development so that construction could begin when funds become available.

- b. Comments on Phase II Draft Report on Station Area 30

Mr. Gutschick reported that the work group received two sets of comments on the Phase II Draft report on Station Area 30 from Chief Seavey and Chief Strock.

Chief Seavey reported that the actual calculation used by Cabin John Park VFD for the projected increase in incident call load was slightly different from the work group's. However, it doesn't affect the overall result of the Phase IIA draft report on Station Area 30.

A MOTION was made by Commissioner Freeman to recommend to the FRC that the Phase II report on Station Area 30 be adopted. MOTION SECONDED by Commissioner Marco and PASSED unanimously.

- c. Draft Report on Station Area 11

Mr. Gutschick gave a presentation on the Phase IIB Draft Report on Station Area 11.

Mr. Gutschick suggested that the Committee review the Phase IIB draft report and transmit it to appropriate MCFRS members, committees, and organizations for comments. Comments should be submitted to Commissioner Bren within 30 days.

- Resignation of Scott Gutschick

Mr. Gutschick has resigned from his position with the Research & Planning Office, and he will be relocating to Palm Beach County, Florida to work in the Department of Public Safety.

- **Technology Subcommittee**

Assistant Chief Love reported that the State of Maryland has been trying to implement an electronic EMS reporting system but did not succeed. Instead, the State of Maryland is using a web-based EMS reporting system.

He was informed about the privacy rules – "HIPAA" which would impact the way that medical records were sent electronically.

4. MEETING SCHEDULE FOR REMAINDER OF CY01

The FTP Committee agreed to meet on the 3rd Thursday of each month at 7:30 AM, except for June:

- June 28 *
- July 19
- August 16
- September 20
- October 18
- November 15
- December 20

Meeting location will be determined at a later date.

5. ACQUISITION OF FIRE AND RESCUE VEHICLES

Mr. Giebel reported that staff is working with the Apparatus Safety Committee on the Performance Specifications for the Acquisition of Fire and Rescue Vehicles policy. A copy of the draft policy will be distributed to field personnel for a 30-day comment period.

Commissioner Marco will meet with the LFRDs to schedule an evening meeting to discuss this item.

6. ADJOURNMENT

A MOTION was made by Commissioner Marco to adjourn the meeting. MOTION SECONDED by Commissioner Love and PASSED unanimously.

The meeting was adjourned at 9:10 a.m.

